

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
STATEWIDE 9-1-1 BOARD**

The December 12, 2013 meeting of the Board of Directors (“the Board”) of the Statewide 9-1-1 Board was held at the Christopher Center Library, Valparaiso University, Valparaiso, Indiana, pursuant to a call and notice, a copy of which is attached as Exhibit “A”. The meeting notice and agenda were posted in accordance with the Indiana Open Door Law. The following members were present when the meeting was called to order at 10:00 a.m. CST:

Richard Mourdock, Chairman  
Terri Brooks  
Tracy Brown  
Mike White, designee for Doug Carter  
Greg Gomolka  
James Greeson  
Kevin Overmyer  
Wes Bennett  
Ed Reuter  
Brad Meixell

Also present were Barry Ritter, Executive Director; Delvan Roehling, Accountant; Mark Grady (INdigital), Brian Burdick, General Counsel (Barnes & Thornburg); and members of the public.

Chairman Mourdock declared a quorum was present for the purposes of Indiana Code 5-1.5-2-4. Chairman Mourdock introduced the newest member to the board, Mr. Wes Bennett, Clerk-Treasurer, Town of Plainfield. Mr. Bennett replaces Robert Plummer who recently retired.

Next, the Board considered the minutes of the August 12, 2013 Board Meeting (Exhibit “B”). Upon a motion made by Terri Brooks and seconded by Kevin Overmyer, the minutes were approved (9-0).

The Board then considered the Statewide 9-1-1 FY 2013 financial report. Delvan Roehling commented concerning the report to the Board of Directors. The report is attached as Exhibit “C”.

Next, the Board considered the FY13 Audit report completed by London Witte Group (Exhibit “C”). Chairman Mourdock recognized the Audit Committee, (Brown, Gomolka, Overmyer) who accepted the audit from LWG. Chairman Mourdock stated that the audit was clean and without exception, advising the audit had been provided to State Board of Accounts and forwarded to the State Budget Committee. Upon a motion made by Tracy Brown and seconded by Kevin Overmyer, the audit report was accepted (9-0).

The board then heard a presentation on Minimum Training Standards for PSAP personnel from Mr. Tim Lee, Director of Allen County Consolidated Communications Center and Mr. Stewart Bauserman of IVY Tech. Mr. Lee reported to the board an update on the efforts of 911 directors, IVY Tech and state lawmakers to bring minimum training standards to the State of Indiana. Mr. Lee expects a bill to be filed in the January 2014 session of the General Assembly and asked for the board’s support of the project. Mr. Lee stated that the bill places the authority of standards upon the Statewide 911 Board. Chairman Mourdock asked Barry Ritter to circulate any bill to all board members that is filed.

The Board then heard the Executive Director’s update (Exhibit “D”) on Annual Reports, PSAP Consolidation, Definition of PSAP and county responsibilities. The board had a discussion regarding the

definition and how it will be used to determine the status of consolidation within each county. During the consolidation report, representatives from Clark, St. Joseph, and Lake Counties provided an update on their consolidation progress. (Brad Meixell, Les Miller, Brian Hitchcock)

Next, the board considered Resolution 2013-4 Operating and Capital Reserve. Barry Ritter reported that during the Audit Committee's review of the latest LWG audit, committee members discussed concerns that the board only had approximately 5.5 months of operating capital in cash and available. Committee members recommended that the Executive Director develop a plan to achieve the 12 month level over the next few years. Brian Burdick, B&T explained that Resolution 2013-4 authorizes the Executive Director to develop the plan and begin collecting the funds, however not in a manner that impedes the mandatory distribution to county government. Upon a motion made by Brad Meixell and seconded by Ed Reuter, Resolution 2013-4 was approved (9-0.)

Next, the board considered Resolution 2013-5, Contract with Evelyn Bailey Consulting, LLC. Barry Ritter reported that Evelyn Bailey, formerly with LR Kimball was the individual working on the State's 911 Plan as well as other projects. Ms. Bailey recently left LR Kimball and started her own consulting firm and Barry would like the authorization for Ms. Bailey to continue doing work in Indiana. Upon a motion made by Terri Brooks and seconded by James Greeson, Resolution 2013-5 was approved (9-0.)

Next, the board considered Resolution 2-13-6, MOU with the Treasurer of States Office. Barry Ritter reported that this is a renewal of the MOU and the work by the Treasurer's staff continues to support the work of the Statewide Board. Upon a motion made by Kevin Overmyer and seconded by Mike White the motion was approved (9-0.)

Next, the Board heard the Executive Director provide information on revenue collections in Indiana. Preliminary information would support that the board is not collecting the 911 fee from every provider and/or retailer who is required to remit the fee. Barry reported that an informal examination of providers who have received their ETC status in Indiana and are required to remit the 911 fee are not. Barry reported that a look at four providers provided an estimate of approximately \$39,000.00 that went uncollected. Barry has proposed hiring an additional staff person whose responsibility it would be to research, monitor and track the various technologies, filings, certifications, remittances and records to ensure that all revenue was collected. Chairman Mourdock stated that our early discussions also involve utilizing a private contractor who specializes in government collections to work on this project. Chairman Mourdock and Barry Ritter will continue working on this and advise the board on a course of action.

Next, the Board heard an update on the Network Quarterly Report. Barry Ritter commented and Mark Grady (INdigital) gave the update. The report is attached as (Exhibit E.)

Next, the board heard a report on the PSAP technical assessment and NG911 readiness study completed by 911 Authority. Mr. Joel McCamley provided an overview of the lengthy report. Brain Burdick of B&T reminded the board of their confidentiality agreements and explained that this document was not for release or public review as provided for by exception by law.

Barry Ritter advised the board that the staff and 911 Authority would begin working on the RFP process after the beginning of the year.

With no other issues before the Board, the meeting was adjourned at 11:52 a.m.

*Barry C. Ritter*  
Barry C. Ritter, Executive Director