

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
STATEWIDE 9-1-1 BOARD**

The December 17, 2014 meeting of the Board of Directors (“the Board”) of the Statewide 911 Board was held in the Market Tower Conference Center, located at 10 West Market Street, Indianapolis, Indiana, pursuant to a call and notice, a copy of which is attached as Exhibit “A”. The meeting notice and agenda were posted in accordance with the Indiana Open Door Law.

Kelly Mitchell, Chair
Terri Brooks
Keith Gale
Wes Bennett
Tracy Brown

Doug Carter
Greg Hohlier
Brad Meixell
Stephen Reid
Kevin Overmyer

Also present were Barry Ritter, Executive Director; Laurel Simmermeyer, Program Manager; Mark Grady, Indigital Telecom; Matt Morgan – Barnes & Thornburg; Joel McCamley, 911 Authority; Mark Hempel and John Helmer, Indiana Department of Administration.

Chair Mitchell called the meeting to order at 12:30 pm and declared a quorum was present for the purposes of Indiana Code 5-1.5-2-4.

Next, the Board considered the minutes of the October 16, 2014 Board meeting. Upon a motion made by Doug Carter and seconded by Greg Hohlier, the minutes were approved (8-0). Wes Bennett abstained from this vote.

Next, Delvan Roehling presented the financial report and answered questions.

Barry Ritter provided the Executive Director’s Report which included information on:

Annual Reports – County Commissioners will be required to file a certification for their county listing the official PSAPs in the county. The certification will help determine if a county is in compliance with IC 36-8-16.7-47, Consolidation. Funding for FY15 will be withheld for any county not in compliance.

Financial Report – County Auditors will file a report on all expenditures from Fund #1222 for calendar year 2014.

Call Statistics – PSAP directors will file call statistics via the toolkit on the network for calendar year 2014.

Legislative Consideration

Minimum Training Standards
Audit Authority of the Board
Grant Program
MLTS

Next, Mark Grady, Indigital Telecom presented an update on network operations and Textty services in Indiana.

Next, Barry Ritter introduced Joel McCamley, Mark Hempel and John Helmer who will provide an update on RFS15-12. Barry reminded those in attendance that the committee was comprised of board members Bard Meixell, Ed Reuter and Stephen Reid along with Barry, Laurel, Matt Morgan and 911 Authority.

Joel McCamley provided an overview of the administrative process used by the committee for the development of the RFS. Mark Hempel and John Helmer then presented the standardized process that Indiana Department of Administration uses for all procurements in Indiana. John Helmer then explained in detail the steps used by IDOA and the board's committee through the procurement process. At the conclusion of the presentation and all questions were answered, Matt Morgan presented the Award Recommendation Letter prepared by IDOA. Award letter is attached.

Matt Morgan explained that the board would officially accept the Award Recommendation Letter dated December 17, 2014 for RFS15-12 which notifies vendors of the awards. After acceptance, Barry, Matt Morgan and 911 Authority staff will enter into contract negotiations with each vendor. Upon a motion made by Brad Meixell and seconded by Tracy Brown, the motion to accept the Award Recommendation Letter was approved (8-0). Greg Hohlier, AT&T abstained from the vote.

With no other business to come before the board the meeting was adjourned at 1:50 pm.

Barry C. Ritter
Barry C. Ritter, Executive Director